SHORTER NOTICE

SHORTER NOTICE IS HEREBY GIVEN THAT THE TWENTY FOURTH (24TH) ANNUAL GENERAL MEETING OF THE MEMBERS OF ECOTECH IT SOLUTIONS PRIVATE LIMITED (THE COMPANY) WILL BE HELD ON FRIDAY, 27TH DAY OF SEPTEMBER, 2024 AT 10.00 A.M. (IST) AT THE REGISTERED OFFICE OF THE COMPANY AT OFFICE NO. A-1105, S. NO. 87/1A & 87, (PART)AMAR BUSINESS ZONE, BANER GAON, PUNE, PUNE CITY, MAHARASHTRA, INDIA, 411045 TO TRANSACT THE FOLLOWING BUSINESS:

ORDINARY BUSINESS:

1. To receive, consider and adopt the standalone Balance Sheet as at 31st March 2024 and Profit and Loss Account for the year ended on that date together with Cash Flow Statements and Directors' and Auditors' Report.

SPECIAL BUSINESS:

2. To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to provisions of Section 152 and other applicable provisions of the Companies Act, 2013 read with the Companies (Appointment and Qualification of Directors) Rules, 2014, (including any statutory modification(s) or re-enactment thereof for the time being in force) and provisions of the Articles of Association of the Company, consent of the members of the Company be and is hereby accorded to appoint Mr. Shankar Kumar Jha, having DIN:10784943 as Director of the Company with effect from 1st October 2024 not liable to retire by rotation.

RESOLVED FURTHER THAT Mr. Sanjeebit Choudhury, Director of the Company be and is hereby authorized to file necessary e-form with the Registrar of Companies, to make necessary entries in the Statutory registers of the company, to issue certified true copy of the resolution and to do all such acts/ deeds/ things as may deem fit to give effect to this resolution."

BY ORDER OF THE BOARD
For ECOTECH IT SOLUTIONS PRIVATE LIMITED

SANJEEBIT CHOUDHURY
Digitally signed by SANJEEBIT CHOUDHURY
Date: 2024.09.26 17:42:27 +05'30'

SANJEEBIT CHOUDHURY
(DIN: 06844206)
DIRECTOR
Add: A 1301, 24K Opula, New DP Road,
Vishal Nagar, Pimple Nilakh, Pune – 411027

Date : 26.09.2024
Place : Pune

NOTES:

1. The explanatory statement setting out the material facts pursuant to Section 102 of the Companies Act, 2013, relating to special business to be transacted at the Meeting is not required to be annexed to the Notice as per Article 54 of the Articles of association of the Company.

2. A member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself and a proxy need not be a member of the Company. Proxy form is enclosed herewith.

3. Proxies, in order to be effective, must be lodged with the Company at its registered office at least 48 hours before the time appointed for the meeting.

4. A Corporate Member intending to send its authorized representatives to attend the Meeting in terms of Section 113 of the Companies Act, 2013 is requested to send to the company a certified copy of the Board Resolution authorizing such representative to attend and vote on its behalf at the Meeting.

5. The Register of Directors and their shareholding, maintained u/s 170 of the Companies Act, 2013 and Register of Contracts or Arrangements in which Directors are interested maintained u/s 189 of the Companies Act, 2013 and all other documents referred to in the notice and explanatory statement, will be available for inspection by the members of the Company at Registered office of the Company during business hours 10:00 A.M. to 06:00 P.M. (except Saturday and Sunday) up to the date of Annual General Meeting and will also be available during the Annual General Meeting.

6. Route map to the venue of the Meeting is annexed at the end of the Notice.

FORM NO. MGT-11

PROXY FORM

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN : **U72900PN2000PTC014782**

Name of the Company : **ECOTECH IT SOLUTIONS PRIVATE LIMITED**

Registered office : **OFFICE NO. A-1105, S. NO. 87/1A & 87, (PART)AMAR BUSINESS ZONE, BANER GAON, PUNE, PUNE CITY, MAHARASHTRA, INDIA, 411045**

Name of the Member(s):
Registered address:
E-mail Id:
Folio No / Client ID:
DP ID:
DP ID:

1. Name:

Address:

E-mail Id:

Signature: ……..,

or failing him

2. Name: ……

Address:

E-mail Id:

Signature: …….

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Twenty Fourth Annual General Meeting of the Company, to be held on the Friday, September 27, 2024 at 10.00 A.M. (IST) at the registered office of the Company at Office No. A-1105, S. No. 87/1A & 87, (Part) Amar Business Zone, Baner Gaon, Pune, Pune City, Maharashtra, India, 411045 and at any adjournment thereof in respect of such resolutions as are indicated below

Resolution No.

1**.** Approval of Accounts.

2. Appointment Mr. Shankar Kumar Jha as a director of the Company.

3……..

4……..

Signed this ……. day of …….. 2024

Signature of shareholder:

Affix Re.1/- Revenue Stamp Revenue Stamp

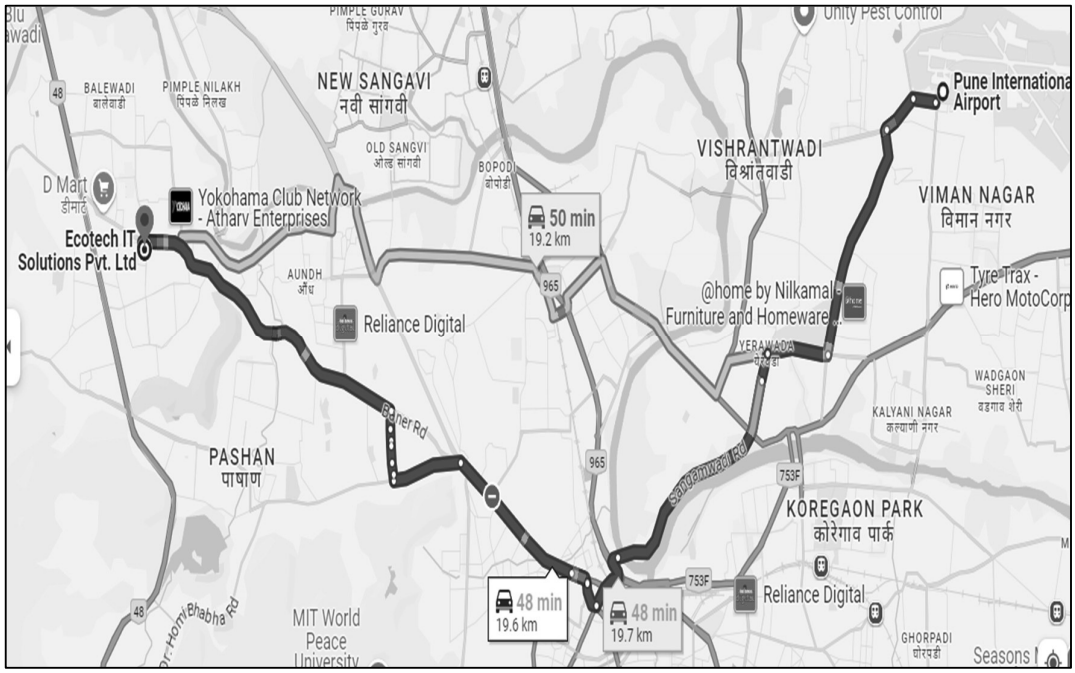
Signature of Proxy holder(s):

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.

ROUTE MAP TO THE VENUE OF THE ANNUAL GENERAL MEETING

A- PUNE AIRPORT TO

B- OFFICE NO. A-1105, S. NO. 87/1A & 87, (PART)AMAR BUSINESS ZONE, BANER GAON, PUNE, PUNE CITY, MAHARASHTRA, INDIA, 411045



ECOTECH IT SOLUTIONS PRIVATE LIMITED

CIN	**:** U72900PN2000PTC014782
Registered office	**:** Office No. A-1105, S. No. 87/1a & 87, (Part)Amar Business Zone, Baner Gaon, Pune, Pune City, Maharashtra, India, 411045
Email	**:** accounts@ecotechservices.com